



Controller Training

Role of the Controller

As a Stage Controller ...

You will be at the start or at the end of a special. You will ensure the chronometry of the rally, either by managing and assigning starting times, “launching” the teams at prescribed intervals or by recording their finish times and checking paperwork at the end of the special.

These tasks often involve interacting with competitors and are a great place to be as close as possible to the action.



Panel Placement

Start Control

Zone de contrôle / Control Zone



Jaune / Yellow



Route / Red



Route / Red



Beige

Start of the control area

50m

Control zone checkpoint

25m

Start line

25m

End of the control area



Controller 1 & 2 – Control Zone Check Point (Start)

Controller 1 et 2



1. Record the requested entry time in the control area.
Note: A team is in the control area when at least one member crosses the yellow control panel. (Car or Co-Pilot)
2. Repeat out loud the requested time to the co-pilot.
3. Enter the number of the car and the entry time in the zone (HH:MM:00) on the log sheet.
4. Record the time on the crew time card.
Note: Usually, the time requested by the crew must match the actual time on your watch. If there is a difference between the requested time and the actual time, enter the actual time. If the event director authorizes you to “advance” the crews, you **MUST** enter the time requested by the crew on the time card and the logsheet. Always clearly tell the team that you allow it to enter.
5. Return the time card to the crew.
6. Make sure with the co-pilot that the time is correct, that the crew is properly strapped in (safety belt, helmets)
7. Direct the vehicle to the starting line



2
Enter the checkpoint (CH) and spécial (EC) numbers

1
Provide a handwriting sample

Début d'épreuve chronométrée

Feuille de registre

		3	4	5
1	2	3	4	5
6	7	8	9	0
6	7	8	9	0

Écrire un échantillon de chiffres.

CH- 2 EC- 2 Contrôleur: *David Brassard*

#Auto	Entrée (In) Hr Min		Départ (Out) Hr Min Sec			Remarques
000	13	35	12	37	00	000
00	14	05	14	07	00	00
0	14	35	14	37	00	<i>ENTRER LES AUTOS DANS L'ORDRE D'ARRIVÉE</i>
1	14	37	13	39	00	1
15	14	39	13	41	00	2
3	14	41	13	43	00	3
24	14	43	13	45	00	<i>Inscrire commentaire au besoin</i>

3
Write your name

8
IMPORTANT: Allow 2min intervals between starts for the first 5 competitors and 1 minute between the starts for the other competitors

4
Enter the vehicle number

5
Enter the control zone entrance time

6
Enter the start time assigned to the team

7
Enter comments if there are special circumstances worth noting

14	13	53	00
13	5		

Co-Pilot Time Card



Rallye *Défi* 2017

1/5

Numéro d'auto
7

Pilote	Co Pilote
<i>Antoine L'Estage</i>	<i>Darren Garrod</i>

1
Transcribe the entry time of the car (or co-driver) in the control zone as noted on the logsheet

2
Enter the start time assigned to the team (HH:MM:00)

	Part	14	32							
Transit (5)	Club des Douze	EC 1 Club des Douze		Temps long (4)	EC 1 Fin		Temps de spéciale			
:	Entrée	14	37	Début	14	39	00	:	Fin	:
Transit (6)	CH 2	EC 2 Club des Douze		Temps long (4)	EC 2 Fin					
:	Entrée			Début				:	Fin	:
Transit (6)	Entrée CH3 Carriere Lirette				<i>À transcrire sur carton suivant 2/5</i>					



Controller No 3 – « Launch » the vehicles

Controller 3



1. Check the departure time on the time card
2. Make sure the vehicle's window is up (a maximum opening of 2 inches is tolerated)
3. The timing is done electronically. You will receive a short training on the use of electronic timing at your first stage. (by RSO timing team)
4. Enter the vehicle number in the departure control module and start the countdown in the minute before the scheduled departure time.
5. Announce aloud the 60 '' - 30 '' - 15 '' - 10 '' seconds



Panel Placement

Finish Control

Zone de contrôle / Control Zone



Jaune / Yellow

Flying Finish Indicator

100m



Route / Red

Flying Finish Line & Time

300m



Route / Red

Time Control Mandatory Stop

25m



Beige

End of Control Zone



Controller 1 Marks the vehicle's crossing of the finish line

Controller No 1



1. Be sure to identify a landmark to define the finish line.
2. Make sure the radio (walkie-talkie) is operating properly.
3. As the vehicle approaches the finish line, raise your arm.
4. Whistle very loudly when the vehicle crosses the finish line and lower your arm to provide a visual cue.
5. Never change your method of identifying a finish during a special timed event.
6. Always be ready to indicate the arrival of another vehicle.

Note: If using electronic equipment, you must communicate the time (HH: MM: SS: FF) in fractions of seconds to Controller No 2 by walkie-talkie.

The manual procedure above must be only be used when the electronic equipment is not available or is defective.





Controller No 2 Responsible for the time sheet and time card

Controller No 2



1. When you hear the whistle, write the time on the log sheet in Hours, Minutes and Seconds and Tenths of a second.
2. Enter the number of the vehicle, once confirmed by Controller 3.
3. Record the arrival time on the crew's time card.
4. Stay in constant radio contact with the event manager and start control.

Note:

If electronic equipment is used, Controller # 1 will communicate the time to you via walkie-talkie.

The above procedure must be used when the electronic equipment is not available or is defective.





Controller No 3 Communicates / Interacts with the teams

Controller No 3



1. Ask the crew for their time card.
2. Hand the card to Controller 2 to record the time at the finish line.
3. Once completed, give the time card back to the copilot.
4. Note any misunderstandings with a crew in writing.
5. Direct the vehicle out of the control area as soon as possible





Controller No 2

2

Enter the checkpoint (CH) and spécial (EC) numbers

1 Provide handwriting sample

1	2	4	5
1	2	4	5
6	7	8	9 0
6	7	8	9 0

Écrire un échantillon de chiffres.

Fin d'épreuve chronométrée Feuille de registre

CH- 2 EC- 2 Contrôleur: *David Brassard*

3 Write your name

Hr	Arrivée (finish)			#Auto	Remarques
Min	Sec	.sec			
13	55	12	09	000	000
14	15	34	01	00	00
14	55	22	16	0	ENTRER LES AUTOS DANS L'ORDRE D'ARRIVÉE
15	17	55	04	1	1
14	39	11	12	2	2
					3
					4
					5
					6
					7
					8
					9

4 Write the arrival time (HH:MM:SS:FF:) at 10th of second

5 Write the vehicle number

6 Enter comments if there are special circumstances worth noting

Controller No 3



Rallye *Défi* 2017

1/5

Numéro d'auto
1

Pilote	Co Pilote
<i>Antoine L'Estage</i>	<i>Darren Garrod</i>

CH 0 Départ	14	32
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1
 Write the arrival time
 (HH:MM:SS:FF)
 at 10th of second

Transit (5)	CH 1 Club des Douze	EC 1 Club des Douze	Temps long (4)	EC 1 Fin	Temps de spéciale
:	Entrée 14 37	Début 14 39 00	:	Fin 14 42 21	:

Transit (6)	CH 2	EC 2 Club des Douze	Temps long (4)	EC 2 Fin	:
:	Entrée	Début	:	Fin	:

Transit (6)	Entrée CH3 Carriere Lirette	:
:		:

À transcrire sur carton suivant 2/5

Use Case 1

Immobilization of a vehicle at the checkpoint

Zone de contrôle / Control Zone



Jaune / Yellow



Route / Red



Route / Red



Beige

Draft

Use Case 2

Immobilization of a vehicle at the starting line

Zone de contrôle / Control Zone



Jaune / Yellow



Route / Red



Route / Red



Beige

Draft

Use Case 3

Immobilization of a vehicle after starting line

Zone de contrôle / Control Zone



Jaune / Yellow



Route / Red



Route / Red



Beige

Draft